



ARTELECloud101SP – Getting started with ART ELE Cloud

Learning Series No.: ARTELECloud101SP	Category/Sub Category: Adoption Readiness Tool
For software version(s): 5.40.X	Learning Series length: Approximately 2 hours plus hands-on, self-paced, online eLearning
Delivery formats: eLearning: New Style of Learning	Audio: Yes
To order visit: Micro Focus Education	

Learning Series Description

This Course covers how a subject matter expert (SME) can quickly access the ART ELE Cloud and start using it to record a step-by-step process from your application screen, add voice narrations, notes and get it published on the integrated ART ELE Cloud portal. It also shows how an Author can create an eLearning course and utilize the Management Center for centralized storage and access control. The course also shows how End Users can access the content through the Learning Library.

This course is developed using the Micro Focus Adoption Readiness Tool (ART). ART content provides easy access to self-paced learning content enabling users to not only dive into an online course, but also to gain direct access to individual components to quickly master specific tasks.

Audience/Job Roles

This series is intended for anyone who needs to use the ART ELE Cloud solution.

Prerequisites/Recommended Skills

SME in your respective discipline.

Learning Series Scenario

You are a subject matter expert and have to create learning material to help guide others in using an application, whether that be an application on a PC or one hosted via SaaS. You will be using ART to record simulation's, add notes, stencils and publish this information so others can access, via a share. You will also provide your Content Development Team with the necessary files so they can publish your information to an LMS or a website. You have no experience with ART.

Course Topics

Lessons	Overviews
<p>Lesson 1: Accessing the ART ELE Cloud and create a Project</p>	<p>Concepts: Access the ART ELE Cloud as administrator and create a new ART ELE Project.</p> <p>Demo: Demonstrate accessing the ART ELE Cloud using the Management Center and create a new ART ELE Project. For this project enable Assessment Tracking, Assign the default template to the project and show there is now a Document Library and a Website defined under the project. Create a new folder in the project library to store the ART files.</p> <p>Time: 30 minutes</p>
<p>Lesson 2: Create a new User on the ART ELE Cloud portal</p>	<p>Concepts: Access the ART ELE Cloud portal as administrator, Create a new User and assign the new user as project Admin Role to the new project and add the Publishing Admin role to the new user. This enables the user to author content, upload and download files to/from the Project Library using the ART ELE Cloud Client for this project and publish learning content on the ART ELE Cloud portal for this project.</p> <p>Demo: Demonstrate accessing the ART ELE Cloud portal as an administrator, assign the new user as project Admin Role to the new project and add the Publishing Admin role to the new user.</p> <p>Time: 20 minutes</p>
<p>Lesson 3 : Installing ART ELE Cloud Client</p>	<p>Concepts: Access the ART ELE Cloud portal as the new Author to download, install and configure ART ELE Cloud Client (ART Developer Kit) on your PC (no license needed).</p> <p>Demo: Demonstrate accessing the ELE Cloud Portal as the new Author, download the ELE Cloud Client, install the client and configure the ART ELE Cloud Client settings and server settings (no license involved) and test the connection.</p> <p>Time: 20 minutes</p>

<p>Lesson 4: Recording with ART</p>	<p>Concepts: Record a step-by-step process and add voice narration using ART ELE Cloud Client.</p> <p>Demo: Demonstrate recording user actions for an application on a PC or Browser and adding voice narration.</p> <p>Time: 10 minutes</p>
<p>Lesson 5: Editing your ART recording</p>	<p>Concepts: Edit your current step by step recording and add additional notes.</p> <p>Demo: Demonstrate editing your ART recording, and adding information notes.</p> <p>Time: 10 minutes</p>
<p>Lesson 6: Publishing your ART recording locally for review purposes</p>	<p>Concepts: Preview and publish your ART recording locally for review purposes.</p> <p>Demo: Demonstrate how to preview and publish your ART ELE recording in various formats like simulation, job aid and video.</p> <p>Time: 10 minutes</p>
<p>Lesson 7: Creating an ART Course and publish it locally for review purposes</p>	<p>Concepts: Create your ART course by using the page stencils to include text, images, simulations and job aids.</p> <p>Demo: Demonstrate creating your ART course, adding text, images and simulations using page stencils and include files into the resources downloads area. Demonstrate how to publish it locally and show the various outputs. Show also the published LMS zip file which can be used for uploading into a learning Management System LMS.</p> <p>Time: 30 minutes</p>
<p>Lesson 8: Upload and Publish your ART content on the ART ELE Cloud portal.</p>	<p>Concepts: Check-in your learning content from the ART ELE Cloud client into the project on the ART ELE Cloud portal and publish the content online on the ART ELE Cloud Learning Library.</p> <p>Demo: Demonstrate how to check-in the recording and course file from the ART ELE Cloud Client, into the earlier defined Project. Access the Management Center to show the content arrived in the Project Library sub folder. Show how to create a folder in the website and define the Website Context. This will ensure the content from the Project Library will be published in the correct Website folder. Demonstrate how to publish the content stored in the Project Library, into the End User</p>

	<p>Learning Library. Demonstrate how to access the End User Learning Library of the project with the final published content in the various formats and show how to launch the simulation and course.</p> <p>Demonstrate how to search for content, share the URL of the End User view of the project with someone else, register for content notifications for the project and lookup the assessment results.</p> <p>Time: 30 minutes</p>
<p>Lesson 9: Upload and Publish any file as Managed Document on the ART ELE Cloud portal.</p>	<p>Concepts: Upload any file as Managed Document directly into the ART ELE Cloud Project Library and publish it on the ART ELE Cloud portal.</p> <p>Demo: Show how to upload any file like for example an MS Office file, zip file and SCORM file as Managed Document directly into the ART ELE Cloud Project Library and publish it online into the ART ELE Cloud portal. Show How an End User will access the published files through the End User Learning Library. Demonstrate how to update and check-in newer versions of a Managed Document.</p> <p>Time: 30 minutes</p>
<p>Lesson 10: Configure and Use Context Sensitive Help CSH.</p>	<p>Concepts: Explain what Context Sensitive Help CSH is, how this can be configured and how an End User can access CSH for a given target application the customer is using.</p> <p>Demo: Show how to enable Context Sensitive Help CSH for a Web based application using the Management Center. Install the CSH Web Extension for the Chrome browser, Record a step by step process and upload it to the Project Library. Show how to get this CSH enabled recording published in the Learning Library. Show how an End User can access CSH from the target application.</p> <p>Time: 20 minutes</p>